

BUILDING PERMIT APPLICATION
City of Bluefield, WV



200 Rogers Street
Bluefield, WV 24701
Phone: (304) 327-2401
Fax: (304) 325-6494

TYPE OF WORK	
<input type="checkbox"/> New Construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Remodel / Addition	<input type="checkbox"/> Electrical/Plumbing / Mechanical / Sign
CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> Single-Family Dwelling	<input type="checkbox"/> Commercial / Industrial
<input type="checkbox"/> Accessory Building	<input type="checkbox"/> Apartment Building
<input type="checkbox"/> Electrical Inspection	<input type="checkbox"/> Multi-Family Dwelling
APPROVED BY THE HISTORIC LANDMARK COMMISSION	
<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A DATE APPROVED ___/___/___	
JOB SITE , LOCATION AND APPLICANT INFORMATION	
PHYSICAL ADDRESS:	
Name:	
Mailing Address:	
City State Zip Code:	
Phone No:	
Fax No:	
Disconnect #	Reconnect #
BRIEF DESCRIPTION OF WORK	
SUBMIT PLANS/COPY OF CONTRACT FOR ALL CONTRACTORS **IF NO CONTRACTOR, PLEASE COMPLETE PAGE 2**	
CONTRACT ATTACHED <input type="checkbox"/> YES <input type="checkbox"/> NO	
CONTRACTOR	
Business Name:	
Contact Name:	
Address:	
City/State/ZIP:	
Phone: ()	Fax: : ()
Contractor's WV Lic:	City Bus. Lic:
SUB- CONTRACTOR	
Business Name:	
Contact Name:	
Address:	
City/State/ZIP:	
Phone: ()	Fax: : ()
Contractor's WV Lic:	City Bus. Lic:

BUILDING PERMIT FEES		
Permit Fees* are based on the value of the work performed. Indicate the value (rounding to the nearest dollar) of all materials and labor work indicated on this application.		
PERMITS MAY TAKE UP TO 3 BUSINESS DAYS TO BE APPROVED		
<i>Please refer to Fee Schedule</i>		
OFFICE USE TYPE OF WORK	TOTAL COST	OFFICE USE PERMIT FEE
TOTAL JOB COST: <u>Inspections are required on foundations, footings, electrical and plumbing.</u> Please contact our Building Inspector Gerald Steele to schedule all inspections.		
304-327-2401 Ext. 2454		INITIAL: _____
OFFICE USE ONLY		
CUSTOMER ACCOUNT NUMBER:		
CITY FEES CURRENT: <input type="checkbox"/> YES <input type="checkbox"/> NO		
NOTES:		
CONTRACTOR ACCOUNT NUMBER:		
CITY FEES CURRENT: <input type="checkbox"/> YES <input type="checkbox"/> NO		
B&O TAX CURRENT: <input type="checkbox"/> YES <input type="checkbox"/> NO		
LICENSE CURRENT: <input type="checkbox"/> YES <input type="checkbox"/> NO		
NOTES:		

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete. PERMIT EXPIRES SIX MONTHS FROM ISSUE DATE AND PERMIT MUST BE POSTED IN A VISIBLE AREA ON THE PROPERTY.

APPLICANT SIGNATURE:	DATE:
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OWNER/BUILDER FORM (SELF)

NAME

PROJECT PHYSICAL ADDRESS

I have applied for a construction permit for the above-described property. I affirm that I have read the requirements for obtaining permits for the construction of any building, highway, sewer or structure, or any removal, grading or improvement.

PLEASE CHECK APPROPRIATE BOX BELOW:

I am a person who will be performing or supervising the construction, removal, repair or improvement of no more than one primary residence owned by me and for my own use.

I have immediate family members (to include: mother, father, son, daughter, brother, sister, grandchild, grandparent, mother-in-law and father-in-law) who are helping with construction and/or repairs.

I am the Landlord who will be performing or supervising the repair or improvement of residential dwelling units owned by myself that are subject to the West Virginia Residential Landlord and Tenant Act. WV Code §37-6-30.

I understand that any work performed by any person **other than** me, any member of my immediate family, or any employee of any company that I own, **will be** performed by a licensed contractor. Upon hiring an outside individual, I understand that I am required to update this building permit. Initial _____

Please describe in detail work to be performed, along with material list:

Signature _____ Date _____